Sacramento Regional Transit District

Operator (Elk Grove Service)

SALARY	$24.15 - $28.15 Hourly	**LOCATION**	10250 Iron Rock Way, Elk Grove, CA
JOB TYPE	Full Time or Part Time	**JOB NUMBER**	2027-NOV27IE
DEPARTMENT	Elk Grove Vehicle Operations	**DIVISION**	Bus Operations
OPENING DATE	11/03/2026	**CLOSING DATE**	11/16/2026 11:59 PM Pacific
RECRUITMENT TYPE	Internal/External		

Description

***Incentive Bonuses Available!**

$1000 - In the first or second pay period after possessing the required Commercial Driver's License (CDL) $1000 - At the completion of the probation

Operates assigned coaches (either e-van or bus) in the Elk Grove Service Area ensuring safe and timely transport of passengers by inspecting coaches, maintaining designated route schedules, assisting passengers, and completing required reports.

*Elk Grove Service Area employs Full-Time and Part-Time employees in this position. However, candidates start in this position as Part-Time employees with the potential to move to Full-Time based on seniority.

Examples of Duties

- Operates assigned coaches by following safe, defensive driving practices.
- Maintains schedules, follows prescribed routes, collects fares, validates passes, operates radio, makes announcements, and enters announcements into automated system.
- Performs special services assignments such as coach bridges, fill services and acting as a replacement driver when needed.
- Performs pre-trip safety inspections, identifies potential safety concerns, and promotes passenger safety awareness.
- Reports coach trouble/malfunctions, traffic problems, road hazards and accidents.
- Reacts to and manages passenger conflicts as well as disruptive/hostile/abusive passengers. Reports unusual activities to Police.
- Assists passengers with directions, information, rules and regulations. Assists with 911 emergency situations as directed, assists boarding/exiting passengers, assists with securing carts strollers, luggage and other belongings. Assists passengers who need special assistance.
- Completes paperwork including, but not limited to, time slips, day card, arrival and departure times, occurrence/incident reports, passenger counts, types of fares used, and log books.
- Performs other related duties as assigned.

Minimum Qualifications

A combination of education and/or experience that provides the required knowledge, skills and abilities to perform the essential functions of the position. SacRT reserves the right to determine the equivalences of education and experience.

Education: High School Diploma or equivalent.

Experience: Two (2) years of customer service experience that includes providing information and/or assistance directly to the public OR 1 year of previous transit operator experience. Three (3) years of verifiable driving experience with a satisfactory driving record as determined by SacRT.

Licenses/Certifications: Must possess a valid Driver's License at the time of application and have the ability to obtain a valid California Class B Driver's Permit with endorsement(s) within 30 calendar days of employment. Training will be provided to assist in preparing the operator to successfully obtain the permit.

SacRT will reimburse operators for the DMV fees required to obtain the DMV Commercial Learner's Permit. Reimbursement will be made in the first pay period following the submission of DMV documentation, including the DMV receipt, of obtaining the permit.

Filing Instructions/Supplemental Information

The minimum qualifications as stated on this job announcement represent only the basic requirements of the position. Meeting the minimum qualifications does not guarantee that a candidate will be invited to participate in other examination segments of the selection process. An employment application is required for this position. Application, job announcements, and the complete job description are available at our website at www.sacrt.com.

Completed employment application must be submitted online no later than Monday, November 16, 2026, at 11:59pm. SacRT will not process incomplete applications. Resumes are not accepted in lieu of application but may be included with the application. For more information on benefits, a summary sheet is available from the Human Resources Department. The Human Resources Department will make reasonable efforts in the recruitment process to accommodate candidate with disabilities. For more information, contact the Human Resources Department at 916-556-0298.

***Incentive Program:**

SacRT is offering an Operator Hiring Incentive Program to newly hired operators once they complete two major milestones in the district. The first, an operator will receive $1000 in the first or second pay period after which they possess the required Commercial Driver's License {CDL) and a second amount of $1000 at the completion of the probation.

Note: For operators who possess the required CDL when they are hired, they will receive the first incentive payment in their second pay period of employment. For those who do not possess the required CDL at time of hire, they will receive the first incentive payment in the first pay period after they successfully test and obtain the required CDL.

Recruitment incentive and referral incentive do not apply for re-hire applicants.

Note: Although the use of certain controlled substances is now legal in California for both recreational and/or medicinal

purposes, if you are not able to pass a pre-employment drug screening, you will not be considered for this position.

SacRT is an Equal Opportunity EOE Employer

This Position fall under the ATU, Local 256 Collective Bargaining Unit

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Employer
Sacramento Regional Transit District

Address
1400 29th Street

Sacramento, California, 95816

Phone
9165560298

Website
http://www.sacrt.com/

Operator (Elk Grove Service) Supplemental Questionnaire

*QUESTION 1

Please describe your vehicle driving experience. In your response, including any commercial, large vehicle, or other transit driving experience you may have. Also, please detail your specific job duties, job title, employer and number of months/years you performed these duties. Please indicate if you have been driving as a licensed driver for at least three years (yes or no) and include the average number of hours you drive per week.

*QUESTION 2

Please describe your work experience providing customer service to the public that includes providing information and/or assistance. In your response detail your specific job duties, job title, employer and number of months/years you performed these duties.

*QUESTION 3

This position starts as Part-Time with the potential to move to Full-Time based on seniority. Are you willing to work Part-Time?

- ◯ Yes
- ◯ No

QUESTION 4

Please tell us if you are interested in working:

- ◯ Full-time only
- ◯ Part-time only
- ◯ Either (part-time or full-time)

* Required Question