



Sacramento Regional Transit District

Maintenance Supervisor - Light Rail

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|---------------------|----------------------------|-------------------------|---------------------------------|
| SALARY | \$44.94 - \$63.24 Hourly | LOCATION | 1400 29th Street Sacramento, CA |
| JOB TYPE | Full Time | JOB NUMBER | 2024-00268IE |
| DEPARTMENT | Light Rail Maintenance | OPENING DATE | 05/14/2024 |
| CLOSING DATE | 6/10/2024 11:59 PM Pacific | RECRUITMENT TYPE | Internal/External |

Description

The purpose of this position is to supervise the operation, maintenance and repair of electrified transit systems and rail transit signaling systems. This is accomplished by scheduling and assigning personnel, issuing instructions, reviewing and monitoring progress, training personnel, resolving labor relations issues, applying all policies and procedures, reading and interpreting schematics and technical manuals, applying current labor contract documentation, diagnosing, repairing, and overhauling complex equipment, vehicle bodies, and electrical and mechanical systems, and enforcing safety rules and regulations. Other duties include managing the paint and body shop, gas and propane shop, reviewing and updating documentation, including training material, maintenance manuals, and electrical schematics, maintaining equipment, investigating damages to District vehicles and coordinating repairs, maintaining portable test units, analyzing new vehicle acquisitions, managing inventory of tools and equipment, performing monthly safety inspections, assisting in the preparation of the budget, conducting safety meetings, and providing transit-related information to the public.

Examples of Duties

- Monitors and evaluates work assignments by communicating with staff, providing deadlines, ensuring work methodologies are appropriate, ensuring subordinates receive training to complete assigned tasks in accordance with specifications and regulations, monitoring work progress and assigning additional resources as needed, inspecting completed tasks, maintaining equipment maintenance records, supervising personnel, and monitoring equipment performance for reliability.
- Maintains assignment records and coordinates reports by evaluating completed repair orders, assigning repair codes, developing and maintaining records of repair history and effectiveness, evaluating data to determine trends in equipment failures and repairs, preparing a variety of reports such as road calls, equipment performance indicators, project status, accident investigation, vandalism, and technical analysis of mechanical, electronic, electrical, and software issues, generating work plans, collecting and reporting project data, developing plans for equipment and personnel allocation, reviewing contracts, technical documents, and specifications, overseeing projects for quality and compliance to specifications, and coordinating with vendors and contractors on assigned projects.
- Participates in the technical analysis of new equipment and repair techniques by evaluating needs and requirements, investigating and evaluating alternative solutions for effectiveness and cost reduction, and making recommendations to management.
- Assists in solving complex repairs by providing assistance based on technical knowledge and experience, providing resources such as schematics, technical manuals, special tools, and equipment, evaluating repair efforts and

providing feedback, alternatives, and/or solutions, contacting other regional transit departments for additional technical information or assistance as needed, and contacting outside vendors and contractors for additional technical information or assistance.

- Supervises the investigation of accidents by reviewing incidents involving personnel, shop equipment, non-revenue vehicles, light rail vehicles, and/or equipment, evaluating damage to equipment, determining repair techniques, parts, and time required, preparing equipment damage reports, investigating the cause of the accident, making recommendations to prevent similar accidents in the future, and participating in accident investigation committees as required, preparing accident, first aid, safety and/or worker's compensation reports as required.

Minimum Qualifications

A combination of education and/or experience that provides the required knowledge, skills and abilities to perform the essential functions of the position. SacRT reserves the right to determine the equivalences of education and experience.

Education: Associate's degree, diploma or equivalent from an accredited college, technical, business, vocational, or correspondence school in Electronic or Electrical Technology or a related field.

Experience: A minimum of five (5) years of journey level mechanic experience in troubleshooting, repair, and maintenance of complex electrical vehicles, machinery and/or related equipment. One (1) year of lead or supervisory experience is preferred.

Certification & Other Requirements: Possession of a valid driver's license is required with the ability to obtain and maintain a valid Class A driver's license, with Passenger and Airbrake endorsements, Light Rail Vehicle (LRV) Operator's license, Environmental Protection Agency (EPA) Section 608 and Fork Lift.

Proof of required education beyond high school, such as college transcripts, diplomas, and/or certificates must be submitted at the time of application, if not substituting experience for the education requirement.

Filing Instructions/Supplemental Information

The minimum qualifications as stated on this job announcement represent only the basic requirements of the position. Meeting the minimum qualifications does not guarantee that a candidate will be invited to participate in other examination segments of the selection process. An employment application is required for this position. Applications, job announcements, and copies of the complete job description are available at our website at www.sacrt.com.

A completed employment application and proof of education, as outlined above, must be submitted online no later than Monday, June 10, 2024 at 11:59 p.m. SacRT will not process incomplete applications. Resumes are not accepted in lieu of an application, but may be included with the application. For more information on benefits, a summary sheet is available from the Human Resources Department. The Human Resources Department will make reasonable efforts in the recruitment process to accommodate candidates with disabilities. For more information, contact the Human Resources Department at (916) 556-0298.

SacRT has a stand alone pension plan which is not part of, nor does it have reciprocity with CalPERS.

SacRT is an Equal Opportunity EOE Employer - Minorities/Women/Disabled/Veterans.

This position falls under the American Federation of State, County and Municipal Employees (AFSCME) Collective Bargaining Agreement.

Agency

Sacramento Regional Transit District

Address

1400 29th Street

Sacramento, California, 95816

Website

<http://www.sacrt.com/>

Phone

9165560298

Maintenance Supervisor - Light Rail Supplemental Questionnaire

***QUESTION 1**

Describe your journey level mechanic experience in troubleshooting, repair and maintenance of complex electrical vehicles, machinery and/or related equipment. In your response, include the employer and number of years/months you performed the function.

***QUESTION 2**

Describe, in detail, your experience supervising or acting as a lead over other staff, including details on the oversight you provided and the number of employees you were responsible for. In your response, include the employer and number of years/months you performed the function.

***QUESTION 3**

Describe your familiarity with collective bargaining agreements and their use within a unionized workplace. In your response, include the employer and number of years/months of your experience in this area.

***QUESTION 4**

Describe your experience overseeing a vehicle preventive maintenance program and maintaining records related to vehicle inspections. In your response, include the employer and number of years/months you performed the function.

* Required Question