



Sacramento Regional Transit District

Associate Civil Engineer

SALARY	\$102,684.00 - \$143,712.00 Annually	LOCATION	2811 O Street Sacramento, CA
JOB TYPE	Full Time	JOB NUMBER	2024-00139IE
DEPARTMENT	Engineering & Construction	OPENING DATE	10/03/2023
CLOSING DATE	Continuous	RECRUITMENT TYPE	Internal/External

Description

THIS POSITION WILL REMAIN OPEN UNTIL FILLED. APPLICATIONS ARE REVIEWED AS RECEIVED, AND INTERVIEWS WILL BE SCHEDULED FOR THE MOST QUALIFIED CANDIDATES, AS APPLICATIONS ARE REVIEWED.

The purpose of this position is to plan, design and supervise civil engineering projects such as railway tracks, structures, roads, drainage, and other transit facilities. This is accomplished by planning work assignments, interpreting policies, resolving issues, analyzing reports, maps, drawings, blueprints, and related data to plan and design projects, preparing material specifications, plans and construction schedules, and preparing engineering and design documents.

Examples of Duties

- Prepares engineering designs by reviewing and preparing designs, drawings, and design specifications to ensure compliance with codes, standards, and project requirements, assisting in developing effective project plans, analyzing, diagnosing, and resolving engineering problems encountered in projects, performing field verifications, and using engineering design tools.
- Prepares technical contract specifications and cost estimates by reviewing standard technical contract specifications, applying local, state, and federal construction codes and engineering standards, and assisting in developing programs and procedures for quality assurance and quality control, analyzing cost and quantity estimates for construction projects and using software tools.
- Provides engineering support to the District's operations and construction functions by coordinating with various governmental agencies, reviewing technical submittals from contractors, providing information and clarifications to contractors, attending construction meetings, conducting field inspections related to construction, establishing and maintaining cooperative working relationships with those contacted in the course of a project, and providing technical support, troubleshooting, and problem-solving for existing facilities.

Minimum Qualifications

Formal Education: Bachelor's degree or equivalent in Engineering.

Substitution of experience for the required education is not accepted.

Licenses and Certifications: A Professional Engineer license in the State of California is required.

Experience: A minimum of three (3) years of experience in engineering, design, construction, or project management. Transportation and transit experience is preferred.

Proof of required education beyond high school, such as college transcripts, diplomas, and/or certificates must be submitted at the time of application.

Filing Instructions/Supplemental Information

The minimum qualifications as stated on this job announcement represent only the basic requirements of the position. Meeting the minimum qualifications does not guarantee that a candidate will be invited to participate in other examination segments of the selection process. An employment application is required for this position. Applications, job announcements, and copies of the complete job description are available at our website at www.sacrt.com.

Completed employment application and proof of education must be submitted online. This position will remain open until filled. Applications are reviewed as received, and interviews will be scheduled for the most qualified candidates as applications are reviewed. SacRT will not process incomplete applications. Resumes are not accepted in lieu of an application but may be included with the application. For more information on benefits, a summary sheet is available from the Human Resources Department. The Human Resources Department will make reasonable efforts in the recruitment process to accommodate candidates with disabilities. For more information, contact the Human Resources Department at (916) 556-0298.

SacRT has a stand-alone pension plan which is not part of, nor does it have reciprocity with CalPERS.

SacRT is an Equal Opportunity Employer EOE - Minorities/Women/Disabled/Veterans.

This position falls under the Operating Engineer Local Union no. 3 Group (OE3).

Agency

Sacramento Regional Transit District

Address

1400 29th Street

Sacramento, California, 95812

Phone

9165560298

Website

<http://www.sacrt.com/>

Associate Civil Engineer Supplemental Questionnaire

***QUESTION 1**

Please describe your experience in the following areas: Engineering, Engineering Design, Construction, Project Management, and Engineering Design Management. In your response, include the employer and number of years/months you performed these functions.

***QUESTION 2**

Please describe your experience supervising or acting as a lead on a project. In your response, please include the employer's name, the number of employees supervised and number of years/months you performed these functions.

***QUESTION 3**

Please describe your experience using various computer software programs (such as SharePoint, MS Project, Word, Excel, etc.) and provide examples of the types of documents, correspondence, and/or reports you have created.

* Required Question