



**SACRAMENTO REGIONAL TRANSIT DISTRICT
invites applications for the position of:**

Maintenance Trainer - Wayside

SALARY:	\$47.61 - \$66.62 Hourly
DEPARTMENT:	Light Rail Wayside
OPENING DATE:	12/27/22
CLOSING DATE:	Continuous
RECRUITMENT TYPE:	Internal/External
DESCRIPTION:	

THIS POSITION WILL REMAIN OPEN UNTIL FILLED. APPLICATIONS ARE REVIEWED AS RECEIVED, AND INTERVIEWS WILL BE SCHEDULED FOR MOST QUALIFIED CANDIDATES, AS APPLICATIONS ARE REVIEWED.

DMV PRINTOUT IS REQUIRED AT THE TIME OF APPLICATION

Online DMV printouts and DMV printouts issued by the Department of Motor Vehicles are acceptable.

The purpose of this position is to provide classroom instruction in the installation, repair, testing, and calibration of a wide range of signals, crossings, traction power substations, electrical distribution, and track systems. This is accomplished by scheduling classes and training employees in technical and non-technical aspects of train control, grade crossings, traction power and power distribution, developing training manuals, lesson plans, schedules, procedures, certification programs, reviewing schematic diagrams and technical manuals, overseeing applied training in the repair of system components, emergency response and radio procedures, interpreting and explaining district, state, and federal laws, rules and regulations, preserve equipment maintenance technical libraries, preparing and conducting competency evaluations, assessments, and remedial training programs. Other duties include developing and maintaining database of employee training records, monitoring, and testing progress of trainees, preparing statistical reports evaluating competency and performance, and assisting in the preparation and maintenance of the wayside maintenance training budget.

EXAMPLES OF DUTIES:

- Prepares training curricula and materials, oversees employee participation, behavior, and attendance during sessions, and directs the physical set up of activities for the training facility.
- Prepares documents and correspondence by researching and compiling training information, preparing reports, creating routine reports, documents, and correspondence, analyzing, and assessing training needs, and informing department heads on status of employees.
- Presents training sessions by scheduling and planning, coordinating and/or facilitating employee training, orientation, and development programs consisting of train control, grade crossings, traction power, overhead power distribution systems, and track structure.
- Completes technical writing for maintenance procedures, electrical and mechanical testing, troubleshooting, and repair.

- Conducts annual and as needed refresher training for employees and provides customized training as requested by transit operating divisions.
- Reviews field safety and observes investigations of accidents or incidents to determine the cause and extent of damage to train control, crossings, traction power, overhead power distribution systems.
- Implements and monitors the effectiveness of training by consulting with departments on specialized training, assessing the overall needs of training for the district in a joint effort and developing training evaluating standards and procedures.
- Maintains complete and accurate documentation and files on all training and testing for each employee as required and mandated by regulatory agencies.
- Conducts follow-up checks on employees and supervisors to assess the compliance for all state and federal laws, regulations, and SacRT standard operating procedures and policies.
- Determines the need for additional remedial training.
- Monitors progress of trainees and provides progress evaluation and periodic counseling.
- Evaluates and recommends separation of trainees during training or probationary period.
- Evaluates new equipment and changes in existing equipment and incorporates it into training curriculum.
- Participates in special projects related to transit operations.
- Acts as a liaison between trainees and management, promoting safe practices and safety campaigns and coordinating with staff and other departments on Light Rail operation training requirements, programs and schedules.
- Supports engineering and construction projects by reviewing training material in advance to provide employee training for new or improved systems.
- Supports new equipment procurements as it relates to training the proper and safe operating procedures.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

A combination of education and/or experience that provides the required knowledge, skills and abilities to perform the essential functions of the position. SacRT reserves the right to determine the equivalences of education and experience.

Education: Associate's degree, diploma or equivalent from an accredited college, technical, business, vocational, or correspondence school in the Railroad Signaling, Railroad Track Maintenance, Electrical and/or Mechanical fields or a related field.

Experience: A minimum of five (5) years of experience in the construction, maintenance or repair of train control systems, grade crossings, traction power systems and track.

Licenses and Certifications: Possession of a valid driver's license is required with the ability to obtain and maintain a valid CA Class A driver's license and ability to obtain and maintain a DMV certificate to conduct Employer Program Skills Testing and Drivers' Tests and Forklift within the timeframe specified by the Department.

Candidates must submit a DMV printout at time of application, dated no more than ten (10) days prior to the date you submit your application, in order to be considered. Online DMV printouts and DMV printouts issued by the Department of Motor Vehicles are acceptable.

Proof of required education beyond high school, such as college transcripts, diplomas, and/or certificates must be submitted at the time of application, if not substituting experience for the education requirement.

FILING INSTRUCTIONS/SUPPLEMENTAL INFORMATION:

The minimum qualifications as stated on this job announcement represent only the basic requirements of the position. Meeting the minimum qualifications does not guarantee that a candidate will be invited to participate in other examination segments of the selection process.

An employment application is required for this position. Applications, job announcements, and copies of the complete job description are available at our website at www.sacrt.com.

A completed employment application, DMV printout and proof of education, as outlined above, must be submitted online. Applications are reviewed as received, and interviews will be scheduled for most qualified candidates as applications are reviewed. SacRT will not process incomplete applications. Resumes are not accepted in lieu of an application, but may be included with the application. For more information on benefits, a summary sheet is available from the Human Resources Department. The Human Resources Department will make reasonable efforts in the recruitment process to accommodate candidates with disabilities. For more information, contact the Human Resources Department at (916) 556-0298.

SacRT has a stand alone pension plan which is not part of, nor does it have reciprocity with CalPERS.

SacRT is an Equal Opportunity Employer EOE - Minorities/Women/Disabled/Veterans.

This position falls under the AFSCME, Local 146 Collective Bargaining Agreement.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.sacrt.com/Career/>

Position #TBD
MAINTENANCE TRAINER - WAYSIDE
YH

2810 O Street
Sacramento, CA 95816
(916) 556-0298

Maintenance Trainer - Wayside Supplemental Questionnaire

- * 1. Describe your experience troubleshooting, repairing and maintaining complex train control systems, traction power systems, power distribution, and/or related operational equipment. In your response, include the employer and number of years/months you performed the function.

 - * 2. Describe, in detail, your experience conducting on the job and classroom training in the technical and non-technical aspects of train control, grade crossings, traction power and power distribution. In your response, include the employer and number of years/months you performed the function.

 - * 3. Describe your familiarity with collective bargaining agreements and their use within a unionized workplace. In your response, include the employer and number of years/months of your experience in this area.

 - * 4. Describe your experience and knowledge with the following regulatory requirements: Federal Railroad Administration (FRA), California Public Utilities Commission (CPUC), California Manual of Uniform Traffic Control Devices (CAMUTCD), and California High Voltage Electrical Safety Orders. In your response, include the employer and number of years/months you used or had knowledge of these regulations.
- * Required Question