

Company: Agency Confidential Posting
Job Title: Executive Director
Location: Southern California
Job Status: Full Time
Contact: Transitpro@outlook.com

Our client, an award-winning transit agency located in the Southern California High Desert in a desirable and affordable community is seeking a talented leader to be its next Executive Director.

Desirable Qualifications

- The applicant must have a minimum of ten years of public transit experience with 5 years in an executive level capacity. A stable work history, with a record of progressively responsible advancement in the transit industry is a must.
- Technologically savvy, able to provide strong oversight of the implementation of transit productivity software and alternative fuel systems.
- Strong written and oral communication skills.
- Leadership skills and the ability to inspire and motivate a team of service professionals.
- Strong interpersonal skills, including the ability to successfully interface with various boards and regulatory agencies.
- A four-year degree from an accredited university or technical college in public administration or a related discipline is a plus, however a work history of progressively responsible experience will be considered as equivalent.
- Active participation in state and regional transit associations for the benefit of transit as a whole.
- Strong working knowledge of Microsoft Office and comparable applications is required.

Compensation

An excellent compensation package DOQ will be provided. The agency is a member of the CalPERS system for its retirement and health programs.

How to Apply

Please submit the following by email to Transitpro@outlook.com with "Executive Director" in the subject line.

1. A letter of interest specifically written for this position.
2. Current Resume detailing the last ten years of work experience including salary history.
3. Two (2) writing, presentation or report samples.
4. Three (3) professional references including at least one (past or present) Supervisor or Co-worker.