

**SACRAMENTO REGIONAL TRANSIT DISTRICT
invites applications for the position of:**



Assistant Engineer

SALARY:	\$78,660.00 - \$110,124.00 Annually
DEPARTMENT:	Engineering & Construction
OPENING DATE:	04/19/22
CLOSING DATE:	Continuous
RECRUITMENT TYPE:	Internal/External
DESCRIPTION:	

THIS POSITION WILL REMAIN OPEN UNTIL FILLED. APPLICATIONS ARE REVIEWED AS RECEIVED, AND INTERVIEWS WILL BE SCHEDULED FOR MOST QUALIFIED CANDIDATES, AS APPLICATIONS ARE REVIEWED.

The purpose of this position is to perform engineering work in the design, maintenance, and construction of bus and rail system improvements, act as project engineer on engineering projects, and provide engineering support in systems and/or civil engineering. This is accomplished by reviewing engineering drawings, specifications, calculations, and design products, and preparing standard plans and specifications for future projects.

EXAMPLES OF DUTIES:

- Prepares engineering designs by reviewing and preparing designs, drawings, and design specifications to ensure compliance with codes, standards, and project requirements, assisting in developing effective project plans, analyzing, diagnosing, and resolving engineering problems encountered in projects, performing field verifications, and using engineering design tools.
- Prepares technical contract specifications and cost estimates by reviewing standard technical contract specifications, applying local, state, and federal construction codes and engineering standards, and assisting in developing programs and procedures for quality assurance and quality control, analyzing cost and quantity estimates for construction projects and using software tools.
- Provides engineering support to the District's operations and construction functions by coordinating with various governmental agencies, reviewing technical submittals from contractors, providing information and clarifications to contractors, attending construction meetings, conducting field inspections related to construction, establishing and maintaining cooperative working relationships with those contacted in the course of a project, and providing technical support, troubleshooting, and problem-solving for existing facilities.

MINIMUM QUALIFICATIONS:

A combination of education and/or experience that provides the required knowledge, skills and abilities to perform the essential functions of the position. SacRT reserves the right to determine the equivalences of education and experience.

Formal Education: Bachelor's degree or equivalent in Engineering.

Experience: A minimum of one (1) year of experience performing engineering related tasks.

Proof of required education beyond high school such as college transcripts, diplomas, licenses and/or certificates must be submitted at the time of application, if not substituting experience for the education requirement.

FILING INSTRUCTIONS/SUPPLEMENTAL INFORMATION:

The minimum qualifications as stated on this job announcement represent only the basic requirements of the position. Meeting the minimum qualifications does not guarantee that a candidate will be invited to participate in other examination segments of the selection process. An employment application is required for this position. Applications, job announcements, and copies of the complete job description are available at our website at www.sacrt.com.

A completed employment application and proof of education, as outline above, must be submitted online. This position will remain open until filled. Applications are reviewed as received, and interviews will be scheduled for most qualified candidates as applications are reviewed. SacRT will not process incomplete applications. Resumes are not accepted in lieu of an application, but may be included with the application. For more information on benefits, a summary sheet is available from the Human Resources Department. The Human Resources Department will make reasonable efforts in the recruitment process to accommodate candidates with disabilities. For more information, contact the Human Resources Department at (916) 556-0298.

SacRT has a stand alone pension plan which is not part of, nor does it have reciprocity with CalPERS.

SacRT is an Equal Opportunity EOE Employer - Minorities/Women/Disabled/Veterans.

This position falls under the Operating Engineer Local Union no. 3 Group (OE3).

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.sacrt.com/Career/>

Position #2022-00626E
ASSISTANT ENGINEER
CW

2810 O Street
Sacramento, CA 95816
(916) 556-0298

Assistant Engineer Supplemental Questionnaire

- * 1. Describe in detail, your experience in the following areas: reviewing engineering drawings, specifications, calculations and design products, and preparing standard plans. In your response, include the employer and number of years/months you performed the duties.

- * 2. Describe your experience managing multiple projects with competing deadlines. Describe what tools and/or techniques you use to effectively track and monitor your projects. In your response, include the employer and number of years/months you performed the duties.

- * Required Question