



The California Association for Coordinated Transportation (CALACT) is committed to providing a safe, productive, and welcoming environment for all Conference participants and Association staff. CALACT is following current state and local COVID-19 Meeting guidelines. All participants including, but not limited to, attendees, speakers, exhibitors, sponsors, and staff, are required to abide by the risk mitigation protocols outlined below:

- **State COVID Guidelines for Conferences**

Currently, the California Department of Public Health (CDPH) does not have guidelines for events of this size. For more information, please review CDPH's website on events: <https://covid19.ca.gov/mega-events/>

- **Mask Requirement**

CALACT will follow the Orange County or CDPH COVID-19 requirements for indoor events, which as of March 1, 2022, does not require any participants to mask in indoor settings. CALACT recommends and strongly encourages attendees to wear masks during indoor events. Masks will be available for anyone wanting to wear one at the conference.

- **Health Self-Assessment Guidelines**

Any attendee that is experiencing any of the CDC recognized symptoms listed below, we suggest you remain in your hotel room. Please conduct daily self-health screenings for the following symptoms:

- ❖ Fever or chills
- ❖ Cough
- ❖ Shortness of breath or difficulty breathing
- ❖ Fatigue
- ❖ Muscle or body aches
- ❖ Headache
- ❖ New loss of taste or smell
- ❖ Sore throat
- ❖ Congestion or runny nose
- ❖ Nausea or vomiting
- ❖ Diarrhea



- **Other Risk Mitigation Standards**

- ✓ CALACT will ensure the Conference is in full compliance with all applicable state and local government public health mandates.
- ✓ Hand sanitizer stations are available to all guests at entrances.
- ✓ All common areas will be cleaned and sanitized frequently.
- ✓ Physical distancing is encouraged to the greatest extent possible.

The CALACT Spring Conference & Expo is an indoor event taking place at the Newport Beach Marriott Hotel & Spa. CALACT is working diligently with hotel staff to ensure participants are provided with a safe and secure environment. The Newport Beach Marriott Hotel & Spa follow CDC guidelines. All hotel staff and the evening event staff are required to wear masks regardless of their vaccination status per the Orange County Health Guidelines.

- **COVID-19 Liability**

All attendees, speakers, exhibitors, and staff must sign the Liability Waiver in the Whoava Application prior to arriving at the conference.

By attending the CALACT 2022 Spring Conference & Expo, you voluntarily assume all risks and accept sole responsibility for any injury related to exposure to COVID-19, and release CALACT from liability for any injury or harm that may result by attending the Conference. CALACT's goal is to ensure a safe meeting environment. As such, you also agree to abide by any prevention or safety measures that CALACT, the Newport Beach Marriott Hotel & Spa, the Orange County health department, or the State of California may have in place during the Conference. You also agree not to attend the Conference if you become ill, are aware that you've been directly exposed to the COVID-19 virus within two-weeks prior to the Conference or exhibit any symptoms of the COVID-19 virus prior to or during the Conference.

## **Refund and Cancellation Policy**

CALACT understands some of the mitigation protocols outlined above, travel restrictions, and other COVID-19 related items may have caused changes to your travel plans. Below is additional information on our refund and cancellation policy:

- ✓ Conference registration can be transferred to another participant at any time for no additional charge.
- ✓ Participants cancelling 30 or fewer days before the event start date will not receive a refund unless they have COVID-19. Registrations fees may be transferred to other individuals at any time.



- ✓ Participants cancelling greater than 30 days before the event start date will incur a \$50 cancellation fee deducted from their refund to cover credit card and other associated fees. CALACT will not allow any refunds after 4/8/22 because food counts were already guaranteed with the hotel.
- ✓ If CALACT must cancel the Conference due to COVID-19, CALACT will refund the full cost of registration; however, CALACT doesn't assume responsibility for any additional charges incurred, or expenses to include, changes made for travel.
- ✓ If participants can no longer attend the Conference due to state and/or local travel bans, they will receive a full refund.