SWOT Worksheet Directions- Please fill in the worksheet with Strengths, Weaknesses, Opportunities and Threats as they relate to:

* Current structure and ease of doing business with each other
* Work flow, delegation and prioritization
* Tools you need to perform your role
* Clear opportunities for growth and development
* Communication, information sharing
* Continuous improvement opportunities

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| STRENGTHS | WEAKNESSES |
| Positive *attributes* of the practices and services of the organization.  | Negative *internal* *attributes* of the practices and services of the organization that detract from the ability to get work done, progress or results; barriers to success. |
| OPPORTUNITIES | THREATS |
| *Ideas, practices, processes or systems* available to take advantage of and use to improve the circumstances. | Negative *external* *forces* that may create barriers to growth or opportunities; may not be within your control. |

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| STRENGTHS What are we doing well? | WEAKNESSES What aren’t we doing so well? |
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| OPPORTUNITIES What can we take advantage of doing better? | THREATS What barriers get in our way? |
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